Holy Name Primary School, Toowoomba

A Catholic co-educational school of the Diocese of Toowoomba

“Let’s Journey Together! Let’s Make A Difference!”

Our Mission

Holy Name Primary School offers:

- A strong Catholic tradition, following the way of Jesus’
- A sense of belonging together through liturgical and prayer celebrations
- A place of learning through inclusive and outreaching programs that focus on the development of each child - spiritual, moral, social, emotional, physical and intellectual.
- A welcoming and caring community focusing on positive parental partnerships where a genuine teaching partnership with home and school occurs
- An atmosphere of experienced, dedicated, compassionate and highly trained staff
- Innovative curriculum programs that promote student achievement
- A focus on positive thinking and behaviours
- Pastoral care and leadership programs

Distinctive Curriculum Offerings

Holy Name Primary School is in the Diocese of Toowoomba. It upholds the Catholic ethos and has a religious education program that is integral to the distinctive extra curriculum offered at Holy Name.

- Whole School Reading Program – consistent approach from Prep to Year 7. Explicit teaching of modelled, shared and guided reading within the class reading block. Incorporate the practice of Stamina Reading from Prep to Year 7.
- Sport – Interschool sport, Swimming program, Explicit lunchtime and after school sports training, Hockey, OzKick and OzTag, Rugby and Cricket instructed school visits (these activities are co-ordinated by the various sporting bodies of Toowoomba)
- Instrumental Music Program
- Specialist Sport Teacher for students from Prep to Year 7
- Extension and Enrichment Program which includes ICAS academic competitions.
The Arts - Music, Drama, Visual Arts and Dance (Footsteps Dance Company)
Implementation of current curriculum as per ACARA, QSA and Diocese of Toowoomba Catholic Education Office guidelines

See the Curriculum Framework link to our website for further information
http://www.hntwb.catholic.edu.au

Extra-Curricular Activities

- Outside School Hours Care program (EXTEND)
- Holy Week Prayer Celebrations
- Mission Week activities and celebrations
- Family Sunday Mass per term
- Celebration of Feast Days
- Musical Concerts for the school community including choir
- Leadership groups – Mini Vinnies, Environment, Chess Club, Sport and Fundraising for charity.
- Class Mass attendance
- Sports participation: swimming, cross country and athletic training, netball, touch football, and gala sport days with catholic schools.
- Life Education Van
- Emu Gully Leadership Camp for Year 5, 6 and 7
- Optiminds
- ICAS Maths, Science and English Competitions
- Class excursions
- Annual Holy Name ART Show – Art Competition

Social Climate

Our social climate at Holy Name Primary School is tied directly to the Behaviour Management Policy. This policy is the cornerstone in assisting students to fully engage in the life at Holy Name Primary School.

In supporting the social development of our children and wider community we:
- Encourage all community members to our weekly prayer assembly.
- Engage parents and community member in class liturgies and culminating learning activities.
- Organise our students in ‘buddy systems’ where our older students are ‘buddied’ with younger students for games, reading and social support.
- The P& F Association organise social activities for the parent body that are aimed at building community. These activities include the Welcome Meet and Greet BBQ, Father’s Day Breakfast and Christmas BBQ.
- Holy Name values every child’s right to learn in a caring and supportive environment. Through our Behaviour and Anti-Bullying Policies, students can show respect for self and for one another.
- Recognise all Year 6 and 7 students as school leaders.

At Holy Name School we are committed to relationships that are life-giving, where rights of all individuals are upheld and respected.

Parental Involvement
The P&F Association plays a significant part in the school community. Meetings are held monthly and information pertaining to dates, minutes and reports are contained in the school newsletter. Our P&F Association also supports the school through fund raising activities and social occasions.

**Reporting to Parents**
Holy Name Primary School has two forms of reporting to parents. Term 1 and 3 parent / teacher interviews are conducted. Term 2 and 4 a written Report Card is issued for each child. Parents / guardians are also invited to request an interview with the class teacher or Principal when needing explanation of their child’s academic and social progress.

In Semester Two parents / guardians receive results of the NAPLAN testing for Year 3 /5 /7 students. These results are posted on the Diocese of Toowoomba Catholic Education and school's website as part of government compliance.

**Staff Composition**

<table>
<thead>
<tr>
<th>Workforce Composition</th>
<th>Total Teaching Staff</th>
<th>Total Non-teaching Staff</th>
<th>Indigenous Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Headcounts</td>
<td>12</td>
<td>8</td>
<td>1</td>
</tr>
<tr>
<td>Full-time equivalents</td>
<td>10.1</td>
<td>4.1</td>
<td>0.3</td>
</tr>
</tbody>
</table>

**Teacher Qualifications**

<table>
<thead>
<tr>
<th>Qualification</th>
<th>% of Teaching Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral / Post Doctoral</td>
<td>21%</td>
</tr>
<tr>
<td>Masters</td>
<td>21%</td>
</tr>
<tr>
<td>Bachelor Degree</td>
<td>50%</td>
</tr>
<tr>
<td>Diploma</td>
<td>29%</td>
</tr>
<tr>
<td>Certificate</td>
<td></td>
</tr>
</tbody>
</table>

**Professional Development**

| 2014 School Budget Allocation | $10 545.37 |

The following information is an overview of staff participation in professional development at Holy Name Primary School for 2014.

**The target areas for professional development in 2014 were:**
1. ACARA implementation for Religious Education
2. Student Protection – new changes to legislation, Code of Conduct
4. Productive Partnerships with Parents – Parenting Ideas - Michael Gross
5. LOTE Indonesian Immersion
6. First Aid/CPR Certification

**Average Staff Attendance**
Staff Attendance Rate 96.2%

Staff Retention

Our staff retention: 100%:

Average Student Attendance Rate

The average attendance rate for the whole school as a percentage in 2014 was 94.5%

Student Attendance for Each Year Level

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Prep</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
<th>Year 7</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>93.5</td>
<td>94.6</td>
<td>94.2</td>
<td>95.1</td>
<td>94.2</td>
<td>94.9</td>
<td>94.8</td>
<td>95.1</td>
</tr>
</tbody>
</table>

Description of How Non-Attendance is managed by the School

Procedure for managing non-attendance of students by the school:

Step 1: Parents are asked to ring the school office and report absenteeism to the school secretary / voice recorder prior to 8:00am daily.

Step 2: Teachers mark rolls electronically and the classroom evacuation roll by 9am daily.

Step 3: Student arriving after the 8:30am bell. Parents need sign their child in on the ‘late register’ and obtain a ‘late slip’ (yellow). Student then gives the ‘late slip’ to the teacher once they have entered the classroom.

Step 4: From 9:00am the School Officer telephones parents regarding any unexplained absentees. If parent cannot be contacted, a message is left. School officer makes a record of action taken.

Step 5: School officer adjusts the electronic roll if necessary. (SAS)

Step 6: Teachers mark the roll electronically after lunch daily. All students leaving the school grounds during the day are recorded on file at the front desk. Parents or guardians sign students out at the front office. Students are sent down to the front office to meet with parent / guardians.

Step 7: Teacher records information for the afternoon on the school system.

Step 8: Administration officer checks the school absenteeism system regularly.

Please see the link below to our website for further information.


National Assessment Program Literacy and Numeracy (NAPLAN) Results

<table>
<thead>
<tr>
<th>Year 3 Test Results (2014)</th>
<th>OUR SCHOOL AVERAGE</th>
<th>NATIONAL AVERAGE</th>
<th>STATE AVERAGE</th>
<th>Percentage of Students at or above the National Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>427</td>
<td>418.3</td>
<td>409.4</td>
<td>96%</td>
</tr>
<tr>
<td>Writing</td>
<td>387</td>
<td>402.2</td>
<td>390.4</td>
<td>96%</td>
</tr>
</tbody>
</table>
Value Added

Our Multipurpose hall is used regularly by external providers, such as Extend Outside School Hours Care. The Hall is also utilised by a Martial Arts club four nights a week.

The Early Years playground is utilised by parents and friends of Holy Name School Parish. The Mini Murris Group utilises the school grounds and resources supporting young Indigenous Children and parents in a School Readiness Program. Students from Years 4-7 participate in the Annual Optiminds challenge. Students from Years 2-7 are given the opportunity to participate in the ICAS academic competitions. Students are given many opportunities to participate in Swimming, Athletics, and Interschool sport, AFL, Touch Football and Netball.

Throughout the school, students are provided with a variety of excursion opportunities which develop their knowledge and skills in both academic and social settings.

<table>
<thead>
<tr>
<th>Year 5 Test Results (2014)</th>
<th>OUR SCHOOL AVERAGE</th>
<th>NATIONAL AVERAGE</th>
<th>STATE AVERAGE</th>
<th>Percentage of Students at or above the National Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>517</td>
<td>500.6</td>
<td>496.1</td>
<td>88%</td>
</tr>
<tr>
<td>Writing</td>
<td>476</td>
<td>468.3</td>
<td>457.3</td>
<td>88%</td>
</tr>
<tr>
<td>Spelling</td>
<td>524</td>
<td>497.6</td>
<td>489.5</td>
<td>94%</td>
</tr>
<tr>
<td>Grammar and Punctuation</td>
<td>553</td>
<td>503.8</td>
<td>500.2</td>
<td>88%</td>
</tr>
<tr>
<td>Numeracy</td>
<td>484</td>
<td>487.6</td>
<td>481.7</td>
<td>88%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 7 Test Results (2014)</th>
<th>OUR SCHOOL AVERAGE</th>
<th>NATIONAL AVERAGE</th>
<th>STATE AVERAGE</th>
<th>Percentage of Students at or above the National Benchmark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>539</td>
<td>546.1</td>
<td>541.6</td>
<td>100%</td>
</tr>
<tr>
<td>Writing</td>
<td>492</td>
<td>511.6</td>
<td>505.4</td>
<td>88%</td>
</tr>
<tr>
<td>Spelling</td>
<td>535</td>
<td>545.1</td>
<td>536.6</td>
<td>100%</td>
</tr>
<tr>
<td>Grammar and Punctuation</td>
<td>545</td>
<td>543.1</td>
<td>540.6</td>
<td>100%</td>
</tr>
<tr>
<td>Numeracy</td>
<td>565</td>
<td>545.9</td>
<td>543.6</td>
<td>88%</td>
</tr>
</tbody>
</table>
Excellence in Catholic Education-School Renewal and Improvement Process

School Renewal and Improvement is an on-going process of self-evaluation measured against a commonly agreed set of criteria. It informs action planning at the school level to identify areas of strength and areas for improvement. This process provides an opportunity for each school to reflect on 4 Domain areas: Catholic Life and Religious Education; Learning and Teaching; Leadership for School Improvement; Strategic Resourcing. Each of these Domains has elements (24 in total) which are reviewed on a cyclical basis and plans for improvement developed if necessary.

In 2014, four elements including Partnerships with Parish, Professional Learning, Pedagogical Practices and Planning and Teaching and Strategic Leadership was reflected on, reviewed and strategically planned for.

Use of Computers

Holy Name Primary school is well equipped with modern infrastructure to assist our teachers to integrate Information & Communication Technologies into student learning. The school has a broad wireless network that gives staff and students fast and reliable internet access in all areas of the school.

In addition to the desktop computers that are located in the library and some classrooms, the school also makes use of a significant number of laptop computers to assist student learning. We utilise the use of tablet technology in the form of a class set of the Microsoft Surfaces. Each classroom is equipped with an Interactive White Board. IPads are used across the whole school and in the area of Learning Support.

Our teachers plan for student learning by making use of the digital curriculum content via the Diocesan Learning Profile. This secure data base caters for planning, teaching, assessing and reporting and ensures our teachers are at the cutting edge in this new age of the digital curriculum.

Parent Satisfaction

Parent and Staff Comments:

“Holy Name offers so much more for students when compared to other big schools in Toowoomba.”
“The school provides programs and challenging learning experiences that motivate learners.”
“There are high expectations for students.”
“I love the small school feel and that teachers know all students.”

A hardcopy of this report is available by request from the Principal.